

MINUTES OF THE NOUN TENDER BOARD MEETING HELD ON WEDNESDAY
OCTOBER 4TH, 2023 IN THE VICE CHANCELLOR'S CONFERENCE ROOM,
NATIONAL OPEN UNIVERSITY OF NIGERIA, JABI, ABUJA

1.0 ATTENDANCE:

1.1	Prof. Olufemi Peters	Vice Chancellor	Chairman
1.2	Prof. Isaac Butswat	DVC Admin	Member
1.3	Prof. Uduma O. Uduma	DVC Academic	Member
1.4	Mr. Oladapo Ajayi	Registrar	Member
1.5	Mr. Nasiru Marafa	Bursar	Member
1.6	Dr. Angela Okpala	Librarian	Member
1.7	Barr. Daniel Riki	Head, Legal	Member
1.8	Prof. Jokthan Grace	Director, ACETEL	Member
1.9	QS. Kazeem Onubaiye	Ag. Head Procurement	Secretary

2.0 Secretariat

2.1	Mr. Olugbenga Ligali	Principal Procurement Officer
2.2	QS. Umar Abdulkadir	Principal Quantity Surveyor
2.3	Mr Omotoyinbo Olawale	Administration Officer

S/NO	DISCUSSIONS/DECISIONS	ACTION BY
3.0	<u>Opening</u>	
3.1	The meeting commenced at 10:30am with the Chairman presiding the meeting. He enjoined every member to pray according to his/ her faith.	
4.0	<u>Chairman's Opening Remarks</u>	
4.1	The Chairman, in his opening remarks warmly welcomed members to the meeting.	
4.2	He specially recognized the Director, ACETEL who attended the Tender Board meeting because of the ACETEL Building that need to be considered.	
4.3	The Chairman expressed satisfaction with the tremendous effort the ACETEL Director is putting in order to achieve the set goal and objective and applauded her for her dynamic leadership quality in managing the Centre.	
4.4	He appreciated World Bank and Association of African University (AAU) for its kind gesture in considering the NOUN for the grant.	
5.0	<u>Adoption of the Agenda of the Meeting</u>	
5.1	The Chairman having perused the agenda of the meeting, called for the motion for its adoption.	
5.2	The motion of adoption of the meeting was moved by the Bursar and was seconded by the Director, ACETEL.	
6.0	<u>Adoption of the Minute of Last NOUN Tenders Board Meeting Agenda</u>	
6.1	Minute of the last Tenders Board meeting were carefully perused page by page by the members and satisfied okay by the member after necessary correction.	
6.2	The motion of the adoption of the last minute of the Tenders Board was move by the Librarian and seconded by the DVC Academics.	
7.0	<u>Presented of Tender Evaluation Sub-Committee Reports</u>	
7.1	The Chairman called on the Secretary to present Tender Evaluation reports.	
7.2	The Secretary in his presentation explained to the Board that two (2) projects are mainly involved to be considered.	

7.3	Listed below are the projects to be considered and to be approved for the award:	
7.3.1	1. Proposed Construction of ACETEL Building at NOUN HQ Jabi, Abuja.	
7.3.2	2. Proposed construction and furnishing of Post-Graduate School Students Hostel at NOUN Model Study Centre Dutse Alhaji, Abuja.	
7.4	The Secretary commenced the explanation on the ACETEL Building.	
	Lot 1: Construction Of ACETEL Building at NOUN Headquarters, Abuja	
7.5	The Secretary in his presentation, explained to the Board that the Project is be financed by World Bank	
7.6	He explained further that due to the time bound and result oriented nature of the project Selective tendering method was adopted for the implementation.	
7.7	He continued that application for "Certificate of No Objection" to adoption Selective Tendering was applied to Bureau of Public Procurement having highlighted the rational that warrant the adoption of Selective Tendering in the application.	
7.8	The Secretary further detailed that the Bureau of Public Procurement having carefully evaluated the submission from NOUN, make some recommendation and graciously granted the request for Certificate of No Objection" on the February 26 th , 2022 as attached.	
7.9	He added that there was delay in financial tendering stage due to the fact of ensuring the availability of the FUND and the requirement of get the project Environmental Social Management Plan (ESMP) approved before the commencing of the financial bids.	
7.10	The Secretary further detailed that having obtained "Certificate of No Objection which also served as Technical Evaluation exercise, the selected and responsive companies were invited via letter of invitation dated 28 th August, 2023 to participate in the financial bid exercise.	
7.11	He continue that the public opening of the financial bidding took place on 14 th September, 2023 as stated in the invitation letter. (Bids recording sheet attached.	
7.12	He presented the following as the financial submission from the bidders and recommended based on the evaluation reports.	

8.0

Construction Of ACETEL Building at Noun HQ, Jabi, Abuja

S/N	NAME OF TENDERERS	TENDER FIGURE (₦)	CORRECTED TENDER FIGURE (₦)	COMPLETION PERIOD
1	Hikam Engineering & Consultancy Ltd.	790,857,157.78	793,235,592.05	75 weeks
2	Am'Synergy Nig. Ltd.	765,546,820.28	767,186,192.05	70 weeks
3	Konstrad Ng. Ltd.	773,832,404.28	773,326,774.80	68 weeks
4	In-Situ Holmes Ltd	760,785,348.73	760,785,348.58	66 weeks
	Consultant Estimate	736,959,879.55		32 weeks

8.1.0

Recommendation:

8.1.1

In compliance with the section 33 (1 & 2) of Public Procurement Act (PPA) 2007, **Messrs. In-Situ Holmes Ltd.** Who submitted Lowest Evaluated Responsive Bid (LERB) in the corrected tender sum of **₦760,785,348.73 (Seven Hundred and Sixty Million, Seven Hundred and Eighty-Five Thousand Three Hundred and Forty-Eight Naira Seventy-Three Kobo)** Only with a completion period of Thirty-Two (32) Weeks was recommended to be considered for the award based on the evaluation report

8.2.0

Decision and Award

8.2.1

After intensive deliberations, the meeting understood the reason behind the recommendation of **Messrs. In-Situ Holmes Ltd.** for the Award. The Board unanimously approved the committee's report as presented and directed the Chairman to seek the approval of Ministerial Tenders Board for the award as the figure is above the NOUN Tenders Board approved threshold.

Secretary

9.0

LOT 2: Proposed construction and furnishing of Post-Graduate School Students Hostel at NOUN Model Study Centre Dutse Alhaji, Abuja

9.1

He detailed that prequalification of intending tenderers was advertised on two national dailies namely: National Express & Awareness Times and Federal Tenders Journal requested for the competent and qualified Contractors.

9.2

The Secretary further stated that having prequalified the responsive bidders, letter of invitation for Financial Bid exercise were sent to Prequalified contractors on 7th September 2023.

Prequalified contractors on 7th September 2023.

9.3 He continued that the completed and returned tender documents were opened on Tuesday 26th September, 2023 in the Senate Conference Room of the University in the presence of the contractors, representatives of NOUN staff and some independent observers.

9.4 The secretary presented below the financial submission and recommendation for the awards:

9.4.1

S/N	Names of Tenderers	Received Tender Sum (₦)	Corrected Tender Sum (₦)	Completion Period
1.0	B.P Sany Nig. Ltd	670,339,631.25	676,708,146.26	48 weeks
2.0	Cordaz Ltd	647,938,399.63	647,497,864.63	52 weeks
3.0	Diamond FY Ltd	690,069,912.50	690,614,830.00	54 weeks
4.0	1 Dieu Ltd.	644,242,447.50	644,452,717.50	48 weeks
5.0	Consultant Estimates	644,785,000.00		48 weeks

9.5.0 **Recommendation:**

9.5.1 In compliance with the section 33 (1 & 2) of Public Procurement Act (PPA) 2007, Messrs. **1 Dieu Ltd.** Who submitted Lowest Evaluated Responsive Bid (LERB) in the corrected tender figure of ₦644,452,717.50 (Six Hundred and Forty-Four Million, Four Hundred and Fifty-Two Thousand, Seven Hundred and Seventeen Naira, Fifty Kobo) Only with a completion period of Forty-Eight (48) Weeks was recommended to be considered for the award

Secretary

9.6.0 **Comments and Award**



9.6.1 After intensive deliberations, the meeting understood the reason behind the recommendation of Messrs. **1 Dieu Ltd.** for the Award. The Board unanimously approved the committee's report as presented and directed the Chairman to seek the approval of Ministerial Tenders Board for the award as the figure is above the NOUN Tenders Board approved threshold.

10.0 **Any Other Business**

Secretary

10.1 The Chairman commended the members for their useful contribution and also applauded the Tender Evaluation Sub-Committee for a job well-done

10.2 He further directed the Procurement Officer to quickly tide up the necessary documents needed for the Ministerial Tenders Board request as the time is of essence to implement the project.

11.0	<u>Motion for Adjournment.</u>	
11.1	The Chairman called for motion of adjournment, the Bursar move a motion of adjournment of the meeting and was seconded by the Registrar.	
12.0	<u>Closing</u>	
12.1	The meeting came to an end by 12.05pm.	
13.0	SIGN	
13.1	 Prof. Olufemi Peters Vice-Chancellor Chairman	 QS. Kazeem Onubaiye Ag. Head, Procurement Secretary